

Selas Fluid Processing Corporation

Job Specification

Job Title:	Senior Construction Estimator
Reports to:	Manager, Estimating and After Market Sales
Last Updated:	October 2008

Position Summary

- Lead Project Estimator develops complete project estimates (mechanical, civil, structural, electrical, piping and instrumentation) in conceptual and detailed design format.

Key Areas of Responsibility

- Support managers in creating new proposals
- Knowledge of costs of fabricating and installing process equipment
- Solicit and analyze quotations from various disciplines of sub-contractors and other service suppliers
- Make decisions concerning equipment needs, sequence of operations, crew sizes, physical constraints at site
- Available to travel to job sites (10% +)
- Review finalized summaries for accuracy, completeness, and compliance to proposal scope
- Performs other responsibilities associated with this position as may be appropriate

Required Skills

- Effective interpersonal and communication skills
- Assertive and self-confident in presenting and supporting conclusions
- Proficient computer skills (Microsoft Office, Lotus Notes); experience with estimating software

Education/Experience

- A Degree in Engineering is preferred; Equivalent work experience is acceptable
- Direct experience estimating process plants, petrochemical, or refinery EPC type projects
- 7-15 years working experience in a similar position