

Selas Fluid Processing Corporation

Job Specification

Job Title:	Project Performance Analyst
Reports to:	Manager of Projects
Last Updated:	January 2009

Position Summary

Project Performance Analyst is responsible for developing, establishing, and maintaining all aspects of the planning and scheduling effort on the assigned projects in accordance with Company policies and procedures.

Key Areas of Responsibility

- Participates in development of the work breakdown structure interfacing with all affected entities.
- Generates planning and scheduling deliverables including preparation of schedules, tracking of actual work against schedules, performing variance analysis studies, and updating of operating reports.
- Responsible for developing and maintaining Level 3 and 4 integrated schedules which encompass all engineering, design, procurement, and construction activities of the assigned projects.
- Provides change order support, subcontract schedule control, field activity measurement, percent complete and earned value calculations, and forecasting.
- Provides project and company management with the necessary tools for project control. Must be able to analyze critical path on the project and report the results to the management.
- Works with Project Managers to identify work around strategies for achieving project milestone and completion dates in spite of unforeseen delays.
- Accumulates and accesses historical data, such as performance experience, for use in maintaining a realistic basis for future planning and forecasting.
- Takes responsibility for team building and personnel development.
- Performs other responsibilities associated with this position as may be appropriate.

Required Qualifications

- Proven record of project control experience working on large scale EPC projects.
- Knowledge of integration of engineering, procurement and construction activities.
- Working knowledge of Primavera 6 and SAP.
- Excellent analytical and written and oral communication skills.

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| <ul style="list-style-type: none">• Experience with Earned Value Measurement System for engineering and construction. |
| <ul style="list-style-type: none">• High level of professionalism, initiative and creativity. |
| <ul style="list-style-type: none">• Problem solving / lateral thinking skills. |
| <ul style="list-style-type: none">• Excellent time management and prioritization skills. |

Education/Experience

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| <ul style="list-style-type: none">• Bachelors Degree in Engineering, Construction Management or Business is required. |
| <ul style="list-style-type: none">• Minimum of 10 years of planning and scheduling experience in engineering, procurement, and construction management preferably in petrochemical, chemical, or power industries using Primavera software. |